

# *Welcome to Preschool!*

## Information for Parents

### **Introduction**

Thank you for allowing me to teach and enjoy your child in preschool this year! Preschool children are so precious and eager to learn; I love watching them develop as they explore with their friends. Children not only learn academically in preschool, but also benefit from the structure, social interaction, and opportunities to play and create. I will provide a monthly calendar to keep you aware of curriculum focuses, updates, upcoming events, and any scheduling changes—please read it thoroughly to ensure you stay informed, and contact me with any questions or concerns.

### **Open-door Policy**

Parents are always welcome to observe and participate in class: please consider this your official invitation to visit whenever you wish. I will also specifically invite parents to various holiday parties and graduation.

### **Assessments**

I will conduct beginning and mid-year assessments for children entering kindergarten in 2017. The assessment measures how prepared children are for public school, based on Utah's kindergarten entry standards. Additionally, I include items of measurement I deem important and useful for entering kindergarteners.

### **Class Times**

Class A: Monday and Wednesday, 9:00 a.m.-11:15 a.m.

Class B: Tuesday and Thursday, 9:00 a.m.-11:15 a.m.

### **Attendance Policy**

Maximize your child's learning and overall experience by making regular attendance a priority. In the case of illness, however, please keep your child home. Your child may make up the day by attending another class, but please call or text ahead to make sure there is room for your child that day. We will follow the school district calendar, with the exception of starting school the first

week of August; if the public schools are out, so are we, including during any epidemics or local emergencies.

### **Drop-Off and Pick-Up Procedures**

School starts at 9:00 a.m. Children are welcome to walk in the front door as soon as the door sign says “OPEN.” Avoiding dropping your child off early ensures that I am home and ready to receive your child.

School ends at 11:15 a.m. Children will be dismissed outside through the white fence on the side of the house. Please inform me of anyone who will be picking up your child that I may not recognize.

### **Reserving Your Spot**

Fall students must be three before September 1<sup>st</sup>, or before June 1<sup>st</sup> if they are attending summer school; all children should be potty-trained. Exceptions to the age rule are possible if your child is determined by you and I to be preschool-ready. A non-refundable deposit of \$80.00 is required to hold a spot for your child for fall: \$60 will be applied as your August tuition, and the remaining \$20.00 will be used for curriculum and craft materials. For summer school, a deposit of \$65 is required: \$60 for the month of June, and \$5 for materials.

### **Orientation**

In July, I will conduct a group or individual orientation. Orientation is focused on welcoming your child and administering your child’s beginning-of-year assessment (if your child will be attending kindergarten in 2017). I will host a “Get to Know You” day in May for summer students to help familiarize your child with school, but it will not include an assessment.

### **Monthly Payments**

\$60.00 is due the first week of each month. Cash or checks are accepted. Checks make record keeping simpler, but if your check bounces you will be responsible to pay the bank fee, a \$10.00 fee to me, and will only be able to pay in cash from then on. Tuition is based on an average of 8 days. The number of days may vary month to month due to holidays, etc.; some months will have

more days, and some will have less. If I am sick or indisposed, a substitute will teach or I will provide a make-up day.

### **Snack Group**

Each family will provide simple snacks for a week (which is two days) on a rotating basis for 16 children—expect to be assigned 3-4 times throughout the school year. Snacks can be homemade or store bought, but please avoid nuts due to allergies. You are welcome (but not required) to send 16 snacks or treats to class for birthdays and/or holiday parties.

### **Holiday Parties, and Graduation**

I hold simple holiday parties throughout the year, and invite parents to the several, including the Christmas party. A graduation program and party will conclude the year.

### **Preparation**

Please send your child to school clean, fed and rested. Your child should wear practical play-clothes and shoes that can endure exposure to grass, sand, washable art supplies, snacks, etc. Girls wearing skirts or dresses should wear shorts underneath. *If possible, please send your child with a backpack or bag that is large enough to hold a regular sheet of paper, and check it regularly for completed crafts and other work, receipts, monthly calendars, etc.* Label anything that could be confused with someone else's: coats, backpacks, books, etc. A brief show-and-tell will be included during circle-time, so your child is welcome to bring a favorite toy or book in his/her backpack.

I am very excited for this school year and look forward to becoming better acquainted with you and your child! Don't hesitate to call, text, or email me if you have any questions or concerns.

*Bright Beginnings Preschool*  
Preparing Kids for Kindergarten and Life

## Beginnings Preschool Agreement, Waiver, and Release 2016-2017

In consideration for being permitted by the above preschool to participate in preschool activities, I hereby waive, release, and discharge any and all claims for damages for personal injury, property damage, or death which may have or which may hereafter accrue to me, as a result of participation in said activities. This release is intended to discharge in advance the owner and assistants from any and all liability arising out of or connected in any way with my participation in said activities, even though that liability may arise of negligence or cluelessness on the part of the persons or entities mentioned above. It is understood that these activities involve an element of risk and danger of accidents, and knowing those risks, I hereby assume those risks. It is further agreed that this waiver, release, and assumption of risk is to be binding to my heirs and assigns. I agree to indemnify and to hold the above persons or entities free and harmless from any loss, liability, damage, cost, or expense which may incur as the result of any injury, property damage, or death that I may sustain while participating in said activities.

*Parental Consent: (To be completed and signed by parent/guardian)*

I hereby additionally consent that my son/daughter, \_\_\_\_\_  
participate in preschool activities and hereby execute the above agreement, waiver and release on his/her behalf. I hereby agree to indemnify and hold the persons and entities mentioned above free and harmless from any loss of liability, damage, cost or expense, which may incur as a result of any injury or property damage, or death, that said minor may sustain while participating in said activities.

I have carefully read this agreement, waiver and release and fully understand its contents. I am aware that this is a release of liability and a contract between the Bright Beginnings Preschool and me and I sign it of my own free will. I further understand that no medical insurance is provided and that no refunds will be given unless activities are canceled by Bright Beginnings Preschool.

Child's First and Last Name:

\_\_\_\_\_

Signature (Parent):

\_\_\_\_\_

Printed name (Parent):

\_\_\_\_\_

Registration Form 2016-2017

Child's Full Name:	Preferred Name:
Child's Birthdate:	
Mother's Name:	Phone Number:
Father's Name:	Phone Number:
Other Caretaker's Name:	Phone Number:
Email address(es):	
Emergency Contact:	Phone Number:
Family Physician:	Phone Number:
ALLERGIES:	
Others permitted to pick up your child:	
Anyone who may not pick up your child:	
<b>Is your child entering kindergarten this fall?</b>	

Additional Information about Your Child

Hobbies\Interests:	Goals you have for your child this school year:
Strengths:	Difficulties:

Which class will your child be attending? (Circle one)	Fall Monday\Wednesday 9:00-11:15 a.m.	Fall Tuesday\Thursday 9:00-11:15 a.m.	Fall Both Sessions 9:00-11:15 a.m.
	Summer Monday\Wednesday 9:00-11:15 a.m.	Summer Tuesday\Thursday 9:00-11:15 a.m.	Summer Both Sessions 9:00-11:15 a.m.

## Picture Waiver

*Pictures and videos of the students may be taken throughout the year. I will compile and give access to them to families at the end of the year. Pictures and videos may also be posted in the classroom or online—names will never be used.*

I hereby grant Bright Beginnings Preschool and their legal representatives and assigns, the irrevocable and unrestricted right to use and publish photographs and videos of my child/ren. I understand photographs and videos of my child/ren will be used for editorial, advertising and any other purpose and in any other manner of good taste. I hereby release Bright Beginnings Preschool and their legal representatives and assigns from all claims and liability relating to said photographs and videos. I commission Bright Beginnings Preschool, to photograph and video my underage child/ren. I confirm that I am the parent/legal guardian of the child/ren.

Name of Child (or Children): \_\_\_\_\_

Printed name of Parent: \_\_\_\_\_

Signature of Parent: \_\_\_\_\_